



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, December 17, 2015 – 6:30 PM

- I. **Call to Order By Board President – 6:49 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X – 6:56 PM		
Horace Anderson	Community Member (4/2016)		X	
Mace Bell	Parent Member (4/2016)	X – 6:53 PM		
Tia Biasi	Parent Member (4/2017)	X		
Elizabeth Brown	Community Member (4/2016)	X		
Bhavini Doshi	Community Member (4/2017)	X		
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)		X	
Yasmin Meah	Board VP, Parent Member (4/2018)	X		
Roger Sayre	Community Member (4/2016)	X		
Shelley Skinner	Founder Member (4/2016)	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **December 17, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn					x
Horace Anderson					X	Yasmin Meah		X			
Mace Bell					X	Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	1	X			
Toby Dowling	2	X									

V. Presentations

1. PARCC 2015 Results - James Laster, Kimberley Smith & Colin Hogan
The Board of Trustees discussed the results with the Administration.

VI. Public Comments - No

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **November 19, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson					X	Yasmin Meah	2	X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi	1	X				Shelley Skinner				X	
Elizabeth Brown				X		Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for November 2015, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2015, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve Bills List, November 20 to December 17, 2015
- c. Payroll: To approve the following payrolls:

Date	Amount
November 30, 2015	\$211,703.47
December 15, 2015	\$219,094.96

d. To approve the revised FY16 budget.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner	2	X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	1	X									

2. Buildings & Grounds - NONE

3. Personnel

- a. To approve \$1000 stipends for **Vonda Castro** and **Andres Nunez** for Spanish Club.
- b. To approve the following STREAM employees at \$80/hr:

- 1. Emily Litman
- 2. Joan Buonafide
- 3. Jill Schifter
- 4. Rachel Schwartz
- 5. Michelle Flam
- 6. Michael Buono
- 7. Andrew Coven
- 8. Katie Goral
- 9. Meghan Wood
- 10. Michael Diamond

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2	X				Colin Dunn					X
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	1	X			
Toby Dowling		X									

4. Curriculum/Special Education

- a. To approve the 8th Grade Trip to Washington D.C. from May 25 to May 26, 2016 at an estimated cost of \$6,483.10.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2	X				Colin Dunn					X
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown	1	X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

5. Policy/Miscellaneous - NONE

IX. Enrollment Report

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
Pre K	45		45	45	45	45	45							212
K	60		60	60	60	60	60							185
1	60		60	60	60	60	60							100
2	60		60	61	61	61	61							79
3	60		59	59	59	59	59							74
4	60		60	60	60	60	60							66
5	60		60	60	60	60	60							53
6	60		58	60	59	60	60							4
7	60		59	59	60	59	59							22
8	60		61	61	61	61	61							15
Total	585		582	585	584	585	585							810

X. Board Agenda

1. Committee Reports
 - a. Evaluation Committee: Yasmine Meah discussed the committee report specifically about the possibility of hiring a consultant to help restructure evaluation tools. She also reported that the Board Evaluation has been completed. Types of surveys were also discussed.
 - b. Development Committee: Tia Biasi discussed the committee report specifically about the state of the finances in regards to gifts and pledges, Gala plans, consideration of an Honoree, PI day, and PTO updates.
 - c. Policy Committee: Bhavini Doshi explained the Friends of LCCS Board members. She also discussed the Gifted and Talented policy.
 - d. Nominating Committee: Toby Dowling discussed with the Board that she would need to know the intent to return of the Trustees whose terms are nearing their end.
2. Next Board Meetings: Thursdays - 1/28/16, 2/25/16, 3/24/16, 4/25/16, 5/12/16 & 5/26/16, 6/16/16

XI. New Business

XII. Public Comment

XIII. Adjournment – 8:31 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Colin Dunn					X
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre	2	X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

XIV. Executive Session held prior to meeting

XV. Adjourn Executive Session held prior to meeting