



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, October 22, 2015 – 6:30 PM

- I. **Call to Order By Board President – 6:34pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Horace Anderson	Community Member (4/2016)	X		
Mace Bell	Parent Member (4/2016)		X	
Tia Biasi	Parent Member (4/2017)		X	
Elizabeth Brown	Community Member (4/2016)	X		
Bhavini Doshi	Community Member (4/2017)		X	
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)	X		
Yasmin Meah	Board VP, Parent Member (4/2018)		X	
Roger Sayre	Community Member (4/2016)	X, 6:39pm		
Shelley Skinner	Founder Member (4/2016)	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **October 22, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1 st	X				Colin Dunn		X			
Horace Anderson	2 nd	X				Yasmin Meah					X
Mace Bell					X	Roger Sayre					X
Tia Biasi					X	Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

V. Presentations

1. NJASK 2015 Science Scores for grades 4 and 8

VI. Public Comments - NONE

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **September 24, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn		X			
Horace Anderson		X				Yasmin Meah					X
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy	1 st	X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling	2 nd	X									

VIII. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for Sept. 2015, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2015, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Bills List: To approve Bills List, September 25 to October 22, 2015
- Payroll: To approve the following payrolls:

Date	Amount
September 30, 2015	\$202,099.93
October 15, 2015	\$208,726.85

- d. To approve the Annual Charter School Fiscal Questionnaire for Fiscal Year: 2015-2016

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn		X			
Horace Anderson	2 nd	X				Yasmin Meah					X
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Shelley Skinner	1 st	X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

2. Buildings & Grounds - NONE

3. Personnel

a. To approve the following student teachers for Fall of 2015:

- Jasmin Singh-NJCU with Samantha Finn
- Claudia Bustos-NJCU with Stephanie Megaro
- Kerry Kay Richards-NJCU with Casey Crane
- Dorainne Franciso NJCU with Robby Lefkowitz
- Melody Rouma-NJCU with Meghan Wood

b. To approve the practicum students on Wednesday's for Fall of 2015:

- Michael Sawell-NJCU with Shanelle Muse
- Juongim Ha -NJCU with Meera Jaffrey
- Arlene Joseph -NCJU with Marie Van Der Horn

c. To approve \$1,000 stipend for Sal Pauciello for Math Club.

d. To approve the following new staff:

Employee	Position	Step	Salary	Start Date	10/12 Month
Andres Nunez	Spanish	2ba	\$41,443	11/1/2015	10

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1 st	X				Colin Dunn		X			
Horace Anderson		X				Yasmin Meah					X
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Shelley Skinner		X			
Elizabeth Brown	2 nd	X				Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

4. Curriculum/Special Education - NONE

5. Policy/Miscellaneous

a. To approve the 2nd and Final Reading of Policy # 3221 Evaluation and Supervision of Teachers TABLED

b. To approve the 2nd and Final Reading of Policy #3232 Tutoring Services TABLED

The Board discussed both policies and decided more discussion was necessary before final approval.

IX. Enrollment Report

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
Pre K	45		45	45	45									209
K	60		60	60	60									184
1	60		60	60	60									97
2	60		60	61	61									74
3	60		59	59	59									72
4	60		60	60	60									63
5	60		60	60	60									48
6	60		58	60	60									3
7	60		59	59	59									17
8	60		61	61	61									11
Total	585		582	585	585									778

X. Board Agenda

1. Committee Reports

Assessment Committee – Mr. Sayre stated the committee is looking for an outside organization to provide assessment services.

Development Committee – No Report.

Finance Committee – Update on finance of building.

2. Next Board Meeting: Thursday, November 19, 2015

XI. New Business

Mr. Hogan will be in China from November 7 to the 18th.

XII. Public Comment – NONE

XIII. Adjournment – 7:20 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Colin Dunn		X			
Horace Anderson		X				Yasmin Meah					X
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Shelley Skinner	1st	X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

XIV. Executive Session held prior to meeting – 6:03 PM

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Horace Anderson	Community Member (4/2016)	X		
Mace Bell	Parent Member (4/2016)		X	
Tia Biasi	Parent Member (4/2017)		X	
Elizabeth Brown	Community Member (4/2016)	X		
Bhavini Doshi	Community Member (4/2017)		X	
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)	X		
Yasmin Meah	Board VP, Parent Member (4/2018)		X	
Roger Sayre	Community Member (4/2016)		X	
Shelley Skinner	Founder Member (4/2016)	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X		

- Discussion held regarding staff survey.

XV. Adjourn Executive Session held prior to meeting - 6:30 pm 1st Ms. Skinner, 2nd Mr. Uy