



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, October 22, 2015 – 6:30 PM

- I. **Call to Order By Board President – 6:34pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

| Voting Members | Role (Term Expires) | Present | Absent | LA/ED |
|-----------------|--|-----------|--------|-------|
| Achal Agarwal | Parent Member (4/2018) | X | | |
| Horace Anderson | Community Member (4/2016) | X | | |
| Mace Bell | Parent Member (4/2016) | | X | |
| Tia Biasi | Parent Member (4/2017) | | X | |
| Elizabeth Brown | Community Member (4/2016) | X | | |
| Bhavini Doshi | Community Member (4/2017) | | X | |
| Toby Dowling | Board President, Founder Member (4/2016) | X | | |
| Colin Dunn | Board Treasurer, Community Member (4/2017) | X | | |
| Yasmin Meah | Board VP, Parent Member (4/2018) | | X | |
| Roger Sayre | Community Member (4/2016) | X, 6:39pm | | |
| Shelley Skinner | Founder Member (4/2016) | X | | |
| Brian Uy | Parent Member (4/2017) | X | | |
| Tammy Walters | Parent Member (4/2016) | X | | |

| Non-Voting Members | Role | Present | Absent | LA/ED |
|--------------------|--------------|---------|--------|-------|
| Monya McCarty | Staff Member | X | | |
| Tracy Zent | Staff Member | X | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-------------------|--------------------------|---------|--------|-------|
| Colin Hogan | Head of School | X | | |
| Michael Falkowski | SBA/Board Secretary | X | | |
| James Laster | Assistant Head of School | X | | |

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **October 22, 2015** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|-----------------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Achal Agarwal | 1 st | X | | | | Colin Dunn | | X | | | |
| Horace Anderson | 2 nd | X | | | | Yasmin Meah | | | | | X |
| Mace Bell | | | | | X | Roger Sayre | | | | | X |
| Tia Biasi | | | | | X | Shelley Skinner | | X | | | |
| Elizabeth Brown | | X | | | | Brian Uy | | X | | | |
| Bhavini Doshi | | | | | X | Tammy Walters | | X | | | |
| Toby Dowling | | X | | | | | | | | | |

V. Presentations

1. NJASK 2015 Science Scores for grades 4 and 8

VI. Public Comments - NONE

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **September 24, 2015** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|-----------------|-----|----|---------|--------|-----------------|-----------------|-----|----|---------|--------|
| Achal Agarwal | | X | | | | Colin Dunn | | X | | | |
| Horace Anderson | | X | | | | Yasmin Meah | | | | | X |
| Mace Bell | | | | | X | Roger Sayre | | X | | | |
| Tia Biasi | | | | | X | Shelley Skinner | | X | | | |
| Elizabeth Brown | | X | | | | Brian Uy | 1 st | X | | | |
| Bhavini Doshi | | | | | X | Tammy Walters | | X | | | |
| Toby Dowling | 2 nd | X | | | | | | | | | |

VIII. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for Sept. 2015, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2015, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Bills List: To approve Bills List, September 25 to October 22, 2015
- Payroll: To approve the following payrolls:

| Date | Amount |
|--------------------|--------------|
| September 30, 2015 | \$202,099.93 |
| October 15, 2015 | \$208,726.85 |

- d. To approve the Annual Charter School Fiscal Questionnaire for Fiscal Year: 2015-2016

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|-----------------|-----|----|---------|--------|-----------------|-----------------|-----|----|---------|--------|
| Achal Agarwal | | X | | | | Colin Dunn | | X | | | |
| Horace Anderson | 2 nd | X | | | | Yasmin Meah | | | | | X |
| Mace Bell | | | | | X | Roger Sayre | | X | | | |
| Tia Biasi | | | | | X | Shelley Skinner | 1 st | X | | | |
| Elizabeth Brown | | X | | | | Brian Uy | | X | | | |
| Bhavini Doshi | | | | | X | Tammy Walters | | X | | | |
| Toby Dowling | | X | | | | | | | | | |

2. Buildings & Grounds - NONE

3. Personnel

a. To approve the following student teachers for Fall of 2015:

- Jasmin Singh-NJCU with Samantha Finn
- Claudia Bustos-NJCU with Stephanie Megaro
- Kerry Kay Richards-NJCU with Casey Crane
- Dorainne Franciso NJCU with Robby Lefkowitz
- Melody Rouma-NJCU with Meghan Wood

b. To approve the practicum students on Wednesday's for Fall of 2015:

- Michael Sawell-NJCU with Shanelle Muse
- Juongim Ha -NJCU with Meera Jaffrey
- Arlene Joseph -NCJU with Marie Van Der Horn

c. To approve \$1,000 stipend for Sal Pauciello for Math Club.

d. To approve the following new staff:

| Employee | Position | Step | Salary | Start Date | 10/12 Month |
|--------------|----------|------|----------|------------|-------------|
| Andres Nunez | Spanish | 2ba | \$41,443 | 11/1/2015 | 10 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|-----------------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Achal Agarwal | 1 st | X | | | | Colin Dunn | | X | | | |
| Horace Anderson | | X | | | | Yasmin Meah | | | | | X |
| Mace Bell | | | | | X | Roger Sayre | | X | | | |
| Tia Biasi | | | | | X | Shelley Skinner | | X | | | |
| Elizabeth Brown | 2 nd | X | | | | Brian Uy | | X | | | |
| Bhavini Doshi | | | | | X | Tammy Walters | | X | | | |
| Toby Dowling | | X | | | | | | | | | |

4. Curriculum/Special Education - NONE

5. Policy/Miscellaneous

a. To approve the 2nd and Final Reading of Policy # 3221 Evaluation and Supervision of Teachers TABLED

b. To approve the 2nd and Final Reading of Policy #3232 Tutoring Services TABLED

The Board discussed both policies and decided more discussion was necessary before final approval.

IX. Enrollment Report

| Grade | 2016 ENR | Jul 15, 2015 | Aug 15, 2015 | Sep 15, 2015 | Oct 15, 2015 | Nov 15, 2015 | Dec 15, 2015 | Jan 15, 2016 | Feb 15, 2016 | Mar 15, 2016 | Apr 15, 2016 | May 15, 2016 | Jun 15, 2016 | Wait List |
|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| Pre K | 45 | | 45 | 45 | 45 | | | | | | | | | 209 |
| K | 60 | | 60 | 60 | 60 | | | | | | | | | 184 |
| 1 | 60 | | 60 | 60 | 60 | | | | | | | | | 97 |
| 2 | 60 | | 60 | 61 | 61 | | | | | | | | | 74 |
| 3 | 60 | | 59 | 59 | 59 | | | | | | | | | 72 |
| 4 | 60 | | 60 | 60 | 60 | | | | | | | | | 63 |
| 5 | 60 | | 60 | 60 | 60 | | | | | | | | | 48 |
| 6 | 60 | | 58 | 60 | 60 | | | | | | | | | 3 |
| 7 | 60 | | 59 | 59 | 59 | | | | | | | | | 17 |
| 8 | 60 | | 61 | 61 | 61 | | | | | | | | | 11 |
| Total | 585 | | 582 | 585 | 585 | | | | | | | | | 778 |

X. Board Agenda

1. Committee Reports

Assessment Committee – Mr. Sayre stated the committee is looking for an outside organization to provide assessment services.

Development Committee – No Report.

Finance Committee – Update on finance of building.

2. Next Board Meeting: Thursday, November 19, 2015

XI. New Business

Mr. Hogan will be in China from November 7 to the 18th.

XII. Public Comment – NONE

XIII. Adjournment – 7:20 pm

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|-----------------|-----|----|---------|--------|-----------------|--------|-----|----|---------|--------|
| Achal Agarwal | 2 nd | X | | | | Colin Dunn | | X | | | |
| Horace Anderson | | X | | | | Yasmin Meah | | | | | X |
| Mace Bell | | | | | X | Roger Sayre | | X | | | |
| Tia Biasi | | | | | X | Shelley Skinner | 1st | X | | | |
| Elizabeth Brown | | X | | | | Brian Uy | | X | | | |
| Bhavini Doshi | | | | | X | Tammy Walters | | X | | | |
| Toby Dowling | | X | | | | | | | | | |

XIV. Executive Session held prior to meeting – 6:03 PM

| Voting Members | Role (Term Expires) | Present | Absent | LA/ED |
|-----------------------|--|----------------|---------------|--------------|
| Achal Agarwal | Parent Member (4/2018) | X | | |
| Horace Anderson | Community Member (4/2016) | X | | |
| Mace Bell | Parent Member (4/2016) | | X | |
| Tia Biasi | Parent Member (4/2017) | | X | |
| Elizabeth Brown | Community Member (4/2016) | X | | |
| Bhavini Doshi | Community Member (4/2017) | | X | |
| Toby Dowling | Board President, Founder Member (4/2016) | X | | |
| Colin Dunn | Board Treasurer, Community Member (4/2017) | X | | |
| Yasmin Meah | Board VP, Parent Member (4/2018) | | X | |
| Roger Sayre | Community Member (4/2016) | | X | |
| Shelley Skinner | Founder Member (4/2016) | X | | |
| Brian Uy | Parent Member (4/2017) | X | | |
| Tammy Walters | Parent Member (4/2016) | X | | |

- Discussion held regarding staff survey.

XV. Adjourn Executive Session held prior to meeting - 6:30 pm 1st Ms. Skinner, 2nd Mr. Uy