



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, February 25, 2016 – 6:30 PM

- I. **Call to Order By Board President - 6:38 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X, 6:50 pm		
Horace Anderson	Community Member (4/2016)	X		
Mace Bell	Parent Member (4/2016)	X		
Tia Biasi	Parent Member (4/2017)	X		
Elizabeth Brown	Community Member (4/2016)	X, 6:43 pm		
Bhavini Doshi	Community Member (4/2017)	X, 6:50 pm		
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)		X	
Yasmin Meah	Board VP, Parent Member (4/2018)	X		
Roger Sayre	Community Member (4/2016)	X, 6:43 pm		
Shelley Skinner	Founder Member (4/2016)	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **February 25, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell	1 st	X				Roger Sayre					X
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi					X	Tammy Walters	2 nd	X			
Toby Dowling		X									

V. Presentations

- HS Update – Mr. Laster

VI. Public Comments - NONE

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **January 28, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell	1 st	X				Roger Sayre					X
Tia Biasi	2 nd	X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

VIII. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for January 2016, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2016, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Bills List: To approve Bills List, January 29 to February 25, 2016
- Payroll: To approve the following payrolls:

Date	Amount
January 29, 2016	\$204,883.64
February 12, 2016	\$205,061.68

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell	1 st	X				Roger Sayre					X
Tia Biasi		X				Shelley Skinner	2 nd	X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi					X	Tammy Walters		X			
Toby Dowling		X									

2. Buildings & Grounds

- a. WHEREAS, the Board of Trustees appointed Mr. Colin Dunn & Ms. Shelley Skinner to the Finance Committee and the Finance Committee was responsible to explore refinance options for the LCCS school building located at 2495 JFK Blvd., Jersey City, NJ 07304, and

WHEREAS, the Finance Committee considered proposals for traditional finance and issuing public bonds, and the school's current lender TRF (Reinvestment Fund) located at 1700 Market Street, 19th Floor, Philadelphia, PA 19103-3904 provided a refinance option that satisfies the school's desire for long term financing, a credit line, and reduced cost to refinance, and

NOW THEREFORE BE IT RESOLVED, that the LCCS Board of Trustees approves the Finance Committee to award the refinance of 2495 JFK Blvd., Jersey City, NJ 07304 to TRF.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson	2 nd	X				Yasmin Meah		X			
Mace Bell	1 st	X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

3. Personnel

- a. To approve the following STREAM employees at \$80/hr: Kimberley Smith & Jacki Rocha

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown	2 nd	X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	1 st	X			
Toby Dowling		X									

4. Curriculum/Special Education

- a. To approve the Pre-K 5 year plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown	2 nd	X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	1 st	X			
Toby Dowling		X									

5. Policy/Miscellaneous

For Discussion Only: Equity Plan

a. To approve the 2016-2017 School Calendar

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner	1 st	X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	2 nd	X			
Toby Dowling		X									

IX. Enrollment Report

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
Pre K	45		45	45	45	45	45	45	45					208
K	60		60	60	60	60	60	60	60					181
1	60		60	60	60	60	60	60	60					97
2	60		60	61	61	61	61	61	61					74
3	60		59	59	59	59	59	59	59					72
4	60		60	60	60	60	60	60	60					60
5	60		60	60	60	60	60	60	60					49
6	60		58	60	59	60	60	60	60					4
7	60		59	59	60	59	59	59	59					14
8	60		61	61	61	61	61	61	61					11
Total	585		582	585	584	585	585	585	585					770

X. Board Agenda

1. ~~Committee Reports~~ - TABLED
2. Next Board Meetings: Thursdays - 3/24/16, 4/25/16, 5/12/16 & 5/26/16, 6/16/16

XI. New Business

Ms. Walters updated the Board on PIE day, 3-12-2016.

XII. Public Comment - NONE

XIII. Adjournment – 7:24 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	1 st	X									

XIV. Executive Session – 7:24 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson	2 nd	X				Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner	1 st	X			
Elizabeth Brown		X				Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

Topics/Discussion:

- School Survey results
- Curriculum

XV. Adjourn Executive Session - 9:37 PM 1st Ms. Skinner, 2nd Mr. Anderson