



learning community charter school

2017-2018

Dear Parents/Guardians of LCCS,

Encouraging regular school attendance is one of the most powerful ways you can prepare your child for success- both in school and in life. When you make school attendance a priority, you help your child get better grades, develop healthy life habits, avoid dangerous behavior and increase their chances to procure a spot in a high school of their choice. Attending school consistently and promptly enhances their academic performance, but also allows them to feel more connected to their school community and develop important social skills and friendships that are critical to their growth and development.

Successful schools begin by engaging students and ensuring they come to school regularly and promptly. Too often students, parents, guardians and schools do not realize how quickly absences –excused and unexcused and tardies –foreseen or unforeseen – can add up to academic trouble. In an effort to make every school day count, LCCS has recently joined the, “Attendance Works: School Every Day” Initiative. Our goals are to reduce the number of absences and tardies school-wide by 15%, launch an “Attendance Matters” campaign and contest for the months of December and January and provide tiered interventions for students and families in need.

We view you, parents and families, as essential partners in promoting good attendance. We would like to collaborate with you to set expectations for good attendance, getting to school on time every day and monitoring absences and tardies, so that missed or late days don’t add up to academic or social-emotional trouble. We deeply believe, that at every grade level, we can make a difference, together, by nurturing a habit of regular and prompt attendance so that the children of Learning Community Charter School can reap all of the benefits of good attendance!

Regards,

Shanelle Muse

School Counselor

Enclosures: School Absence and Tardy Policies

cc: Head of School

cc: Assistant Head of School



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Attendance Interventions

Tier Four Interventions

11+ Absences and/or 16+ Tardies

- Truancy Court
- DCP&P Contacted
- Student Retained and/or Potential Summer School
- [Contact] RealTime letter generated and sent to parent/guardian

Tier Three Interventions

9-10 Absences and/or 13-15 Tardies

- [Support] "Care Call" from LCCS School Counselor
- [Contact] Parent notification & acknowledgment letter emailed & sent to parent/guardian
- [Consequence] ZERO DAY: Student cannot return to school until parent/guardian has meeting with counselor & administrator

Tier Two Interventions

6-8 Absences and/or 7-12 Tardies

- [Support] "Care Call" from LCCS School Counselor
- [Contact] Parent notification & acknowledgment letter emailed & sent to parent/guardian
- [Parent Education] Differentiated grade-level resource article emailed & sent to parent/guardian

Tier One Interventions

5 Absences and/or 6 Tardies

- [Support] "Care Call" from LCCS School Counselor
- [Contact] RealTime letter generated and sent to parent/guardian



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Note: "Absences" refer to unexcused absences